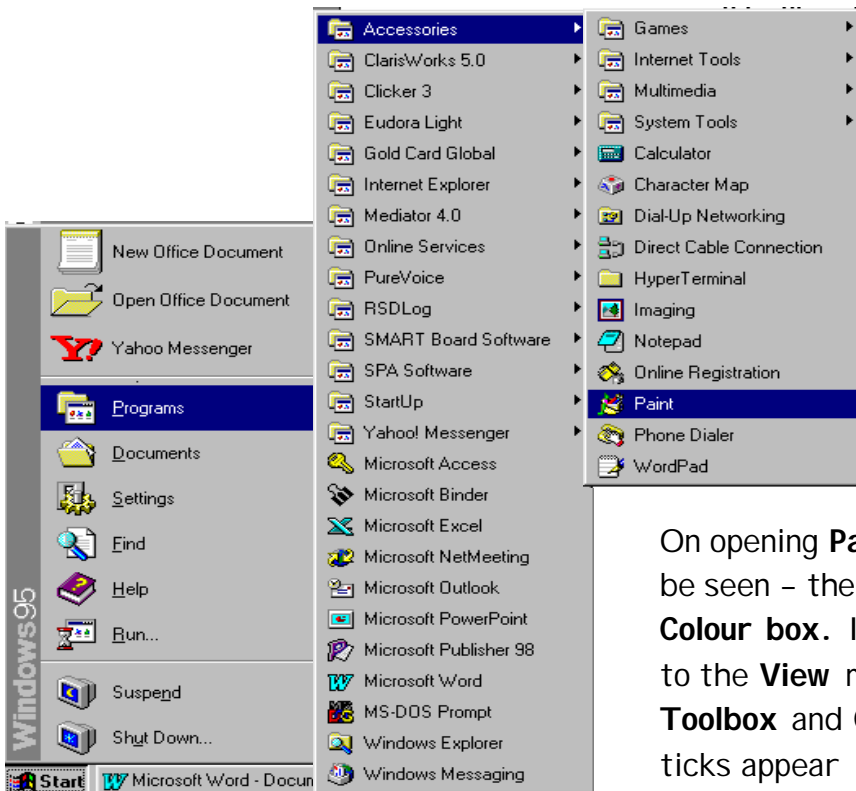
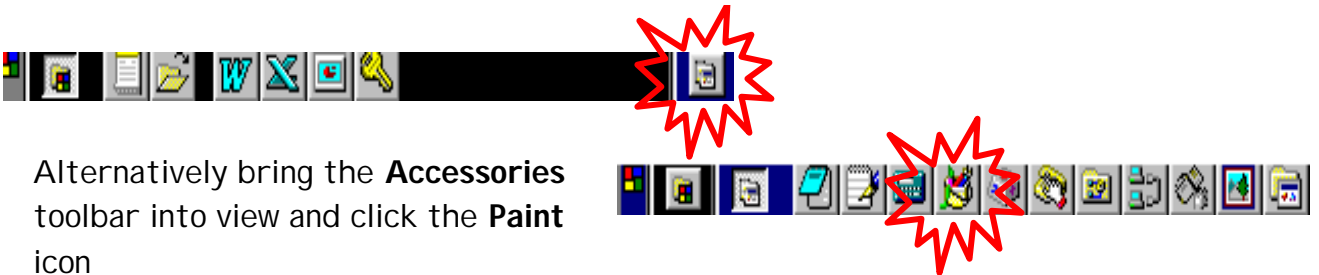


Using Microsoft Paint

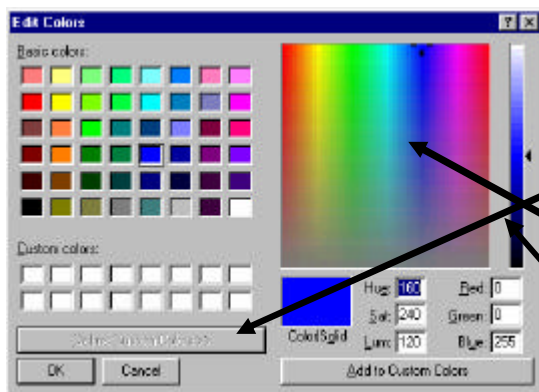
- Go to **Start** and slide to **Programs**. Follow the arrow and slide up **Accessories**. Follow the arrow across and slide down to **Paint**.



On opening **Paint** two toolbars should be seen – the **Toolbox** and the **Colour box**. If either is missing go to the **View** menu and click beside **Toolbox** and **Colour box** so that ticks appear



- Alternatively bring the **Accessories** toolbar into view and click the **Paint** icon



You are offered a colour palette in Paint. Double click any colour and click the **Define Custom Colour** bar to view even more choice. Click anywhere in the colour window and anywhere in the gradient slide bar to choose shades of colour. Click **OK** to select. The selected colour will appear here.

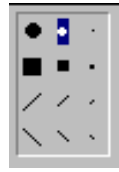
The Colour box



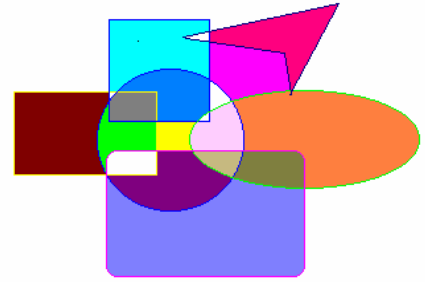


Choose a colour from the colour box. Click the pencil and draw free hand

The Toolbox

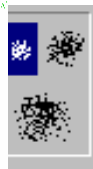
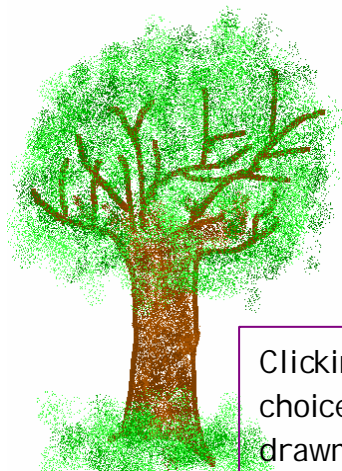
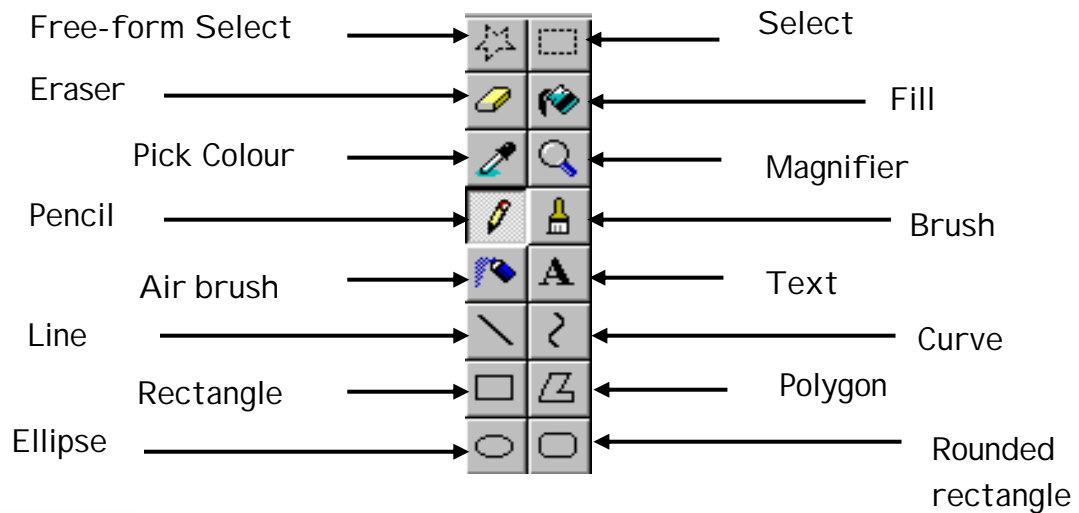


Clicking the **Brush** tool reveals a number of thicknesses and shapes for the brush. Click one to select



Click the rectangle, ellipse and polygon tools to build up a pattern. Choose a colour and click the fill tool. Place the tip of the paint spill in your shape. Click the mouse. The spaces will fill with colour

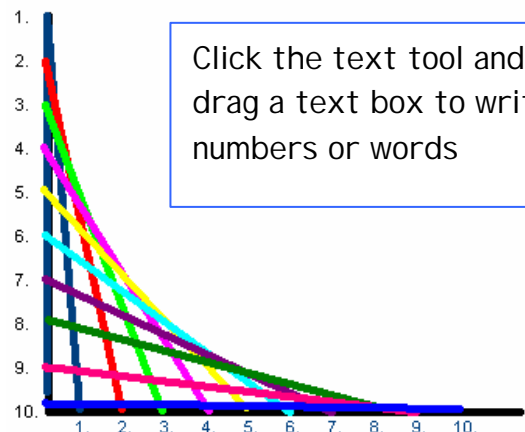
NB To draw a perfect square hold the shift key down as you draw a rectangle. To draw a circle hold the shift key down as you draw an ellipse



Clicking the airbrush reveals a choice of spray. This tree was drawn with the brush. The texture of the bark and leaves was done by building up layers of different shades of brown and green.

Clicking the straight line reveals a choice of thickness. Click a thickness and choose a colour.

NB To draw a truly straight-line hold down the shift key as you draw.



Click the text tool and drag a text box to write numbers or words

Copying Images

The **Select tools** allow you to select to delete or select to create multiple images.

In Lowry prints for example the same figure or building appears a number of times.

Creating Lowry Prints!

- Open a Paint page from **Accessories**.
- Create the background to your picture.
- Create two or three different characters or buildings using the brush, pencil or the shape tools.
- Colour these shapes using the fill tool.
- Click the select tool and drag a box around one of your objects.
- Go to **Edit** and click **Copy** (or hold the **Ctrl** key down and type a letter **C**). Fig 1
- Go to **Edit** and click **Paste** (or **Ctrl + V**) A copy of your image will appear in the top left side of the page. Fig 2
- Click and drag this image where you want it on the page.

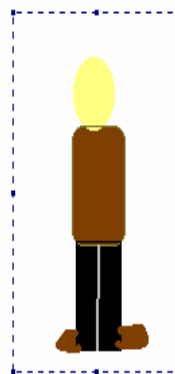
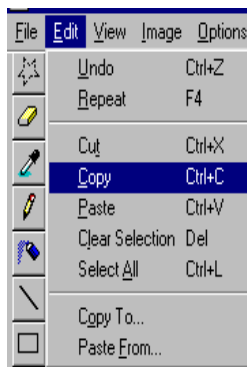


Fig 1

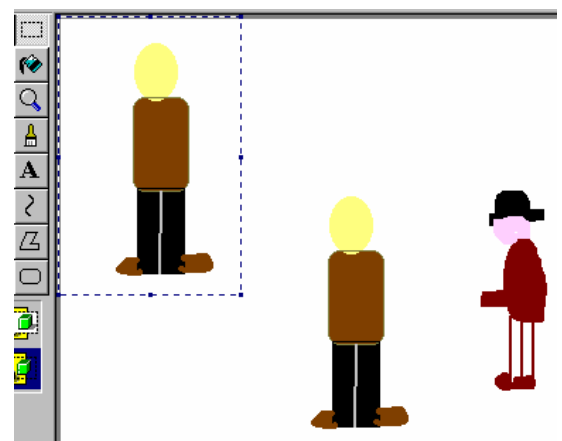


Fig 2

- Continue to **Edit** and **Paste** until you have the number of figures you want.
- Repeat this process for the other images you have drawn to build up a Lowry.
- **Good Luck!**